

# MINUTES

## Whetstone Good Neighbour Scheme

7.00pm 3<sup>rd</sup> January 2024

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### In Attendance

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Louise Hathaway (Chair), Veronica Rye (minutes), Danuta Jeeves, Steve Webb

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### Pecuniary Interests

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The meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme. None were declared.

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### Apologies for Absence

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Jenny Hilton, Helen Caple, Richard Caple

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### Approval of Minutes

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The minutes from the last meeting, 14<sup>th</sup> December 2023, have been read and declared to be a true and accurate record. These will now be uploaded to the website.

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### Matters Arising

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Norman is being trained to take over as chip run coordinator,

Danuta reported that a grant can be applied for from Whetstone Parish Council after April 2024.

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### Services Update

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The management committee have agreed to look at ways of ensuring the scheme remains successful and sustainable long term. Date of meeting to be decided.

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### DBS and Safeguarding

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No updates.

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### Financial Update

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The annual accounts have been prepared and were approved for presentation at the AGM,

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### Any Other Business

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AGM –

- nominations and voting for committee members will now take place on the night rather than in advance.
- AGM report prepared by the Chair approved.
- Invitations to AGM placed on Facebook page and delivered to all service users and volunteers.

Christmas event was again very successful – need to find new entertainer for 2024 event.

Facebook page continues to see an increase in followers.

Volunteers meal arranged for 7<sup>th</sup> February 2024.

Items for future discussion –

Ways to ensure that WGNS continues to run efficiently and successfully helping as many people as possible:

- Criteria for jobs
- Timings of requests
- Charging for transport
- Different types of support offered
- Review and re-issue welcome pack for service users and volunteers with clear expectations
- Increase public awareness of WGNS through postcards, QR code etc

Date to be set for brainstorming meeting to discuss above.

No other business being raised the meeting was closed at 8.0pm.

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### **Date of Next Meeting**

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AGM 17<sup>th</sup> January 2024 7pm

13<sup>th</sup> March 2024 6pm