

MINUTES

Whetstone Good Neighbour Scheme

7.00pm 17th October 2022

In Attendance

Louise Hathaway (Chair), Veronica Rye (minutes), Jenny Hilton, Helen Caple

Apologies for absence – Danuta Jeeves, Richard Caple, Jean Hoare

Pecuniary interests

The meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None were declared.

Approval of Minutes

The minutes from the last meeting, 12th September 2022, have been read and declared to be a true and accurate record and signed off by the Chair. These will now be uploaded to the website.

Matters arising

Blaby Lottery – letters to all current participants and inviting new participants to be approved at November meeting and circulated during Christmas event.

Transport costs circulated to all service users and volunteers and now being implemented by all.

Services Update

Details of job numbers shared.

New job sheet books purchased from Vistaprint for use by volunteers.

DBS and Safeguarding

All volunteer and management committee DBS checks are up to date.

Financial update

End of year accounts reviewed in preparation for the AGM.

Accounts to end of September 2022 presented –

2 new large expenditure items –

- Website hosting charge paid in advance for the year ahead
- Stationery costs increased (job sheet books) to support efficient running of administration

Proposed budget for next year presented and approved with minor expenditure adjustments.

Any Other Business

AGM voting process- nominations to be requested by certain date and vote to take place at AGM

Christmas tree event – taking place on 27th November in the church. WGNS to have a tree to raise funds. Community invited to buy a decorated star to hang onto tree.

ASDA grant – application made to support funding of Christmas event and awaiting for the outcome.

WGNS calendars to be ordered. Will be included in Christmas goody bag.

Christmas event –

Sunday 4th December

Goody bags to be given to all service users even if unable to attend event.

Hot water urn to be purchased in time for event (£80)

Grant from ASDA will cover majority of cost- table decorations, cards, food and drink.

Entertainer has been booked and rate agreed.

Discussion around type of food to be offered. Proposal made to change to simple hot food with cakes and puddings. Menu to be issued with invitation so correct numbers can be catered for. Decision made after meeting to continue to offer party food.

Invitations to be sent out to all service users by 12th November.

Chip shop run – this popular service will be available during November, December, January and February on Fridays at lunchtimes. Orders will be placed by Wednesday. Coordinated by Louise and Chris with others helping as available.

No other business being raised the meeting was closed at 8.27pm.

Next Meeting

The next meeting will take place on Monday 7th November at 7.15pm after the AGM