

# MINUTES

## Whetstone Good Neighbours Scheme

7.00pm 18<sup>th</sup> January 2023

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### In Attendance

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Louise Hathaway (Chair), Veronica Rye (minutes), Richard Caple (Treasurer), Helen Caple, Danuta Jeeves, Steve Webb, Jenny Hilton,

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### Welcome

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Louise and the rest of the management team welcomed Steve Webb to the team.

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### Pecuniary interests

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The meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None were declared.

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### Approval of Minutes

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The minutes from the last meeting, 7<sup>th</sup> November 2022, have been read and declared to be a true and accurate record and signed off by the Chair. These will now be uploaded to the website.

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### Matters arising

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Letters about The Blaby Lottery are still outstanding.

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### Service Update

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The total number of jobs is similar to the number from last year. A high proportion of total jobs is the befriending calls and support with shopping.

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### DBS and Safeguarding

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2 new volunteers are awaiting their DBS. Procedure agreed for new volunteers - send name and email address to Helen who will make contact and start DBS process.

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### Financial update

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Accounts were shared with the committee and show a stable balance. Donations from clients are gratefully received and thanks sent. Christmas remains the major annual expense but over 50% of the total cost is covered by the generous ASDA grant.

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## Any Other Business

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The WGNS calendars proved to be very popular and due to several requests were gifted to local businesses.

Chip run - taking place weekly on Fridays and is being extremely well organised by Lyn. Thank you to the volunteers who give their time.

Meeting dates for the rest of the year have been circulated and agreed.

The volunteers meal will be arranged for a Wednesday evening in February - Richard to organise.

Facebook page - volunteer recruitment drive to be posted. Information about the need for voting ID to be posted.

The management team need to be kept aware of any challenges facing the volunteers. The Whatsapp group must be used so that there can be a trail of actions taken and appropriate risk assessments can be carried out.

Next meeting -

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## Next Meeting

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The next meeting will take place on Wednesday 8<sup>th</sup> March 2023 at 7pm.

The meeting closed at 8.03pm