

Whetstone Good Neighbour Scheme

Minutes from a meeting held on: 11th May 2026

In attendance: Sally Batham (Chair), Veronica Rye (Secretary), Jenny Hilton (Call coordinator), Norman Batham (Volunteer representative), Steve Webb (Communication coordinator) and Helen Caple (Safeguarding lead)

Item	Minutes	Actions
Welcome	Sally welcomed all to the meeting.	N/A
Pecuniary Interests	The meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme.	N/A
Apologies for Absence	Richard Caple	N/A
Minutes of last meeting	The minutes from the last meeting held on 17 th March have been read and declared to be a true and accurate record. The minutes will now be signed off by the Chair and uploaded to the website.	Minutes to be uploaded to the scheme website.
Matters Arising	Contact has not yet been made with new service users as calls not being answered. Limetree event booked for 22/07/2026 Letter to Facebook admin will be written, shared with group and then delivered. All policies and role descriptions updated and electronic copies stored. Lunch club not yet advertised as details need confirming. Explore purchase of stamp.	Actions under events agenda item. Veronica to write letter and Sally to print and deliver. Helen to action.
Services Update	New volunteer has joined. January – 58 jobs February – 43 jobs Referral received from social care and health to support vulnerable residents.	Sally and Jenny visiting on 12/5/2026 to assess needs and complete forms.

