

**Whetstone Good Neighbour Scheme
5th Annual General Meeting
Monday 29th November 2021
Virtual AGM Video Conference Call Minutes**

Attendees:

Principal Officers: Louise Hathaway (Chair) Veronica Rye (Secretary) Richard Caple (Treasurer)

Volunteers: Jenny Hilton; Monica-Jean Hoare;

Service Users: No Service users were in attendance

Invited Guests: No invited guests were in attendance

Minutes

1. Opening Remarks and Welcome: The Chair opened the meeting by welcoming those in attendance and going through the background to the virtual meeting and the events for the evening. Voting papers were sent out to 12 volunteers and returns were received from 10 (82+%).

2. Apologies for Absence: Apologies were received from: Volunteers: Helen Caple, Danuta Jeeves

3. Approval of Previous Minutes: Minutes of the previous AGM were distributed following the previous meeting and again as part of the information pack to enable voting to take place. No feedback was received. The voting papers received were unanimously in agreement of approval, (for 10, Against 0; Abstentions 0) and the minutes were signed off by the Chair.

4. Presentation of Annual Report: The Chair reviewed the years performance and events as outlined in the written report which all attendees had received.

5. Presentation of Annual Accounts: The treasurer highlighted the key points in the accounts which had been issued to all attendees.

6. Adoption of Annual Report and Annual Accounts: The Chair's Annual Report together with the Annual Accounts were distributed as part of the information pack to enable voting to take place. No feedback was received. The voting papers received were unanimously in agreement of adoption, (for 10, Against 0; Abstentions 0).

7. Election of Principal Officers and Management Group: Following the nomination process, which had taken place leading up to the AGM, voting for the Management Group and Principal Officers took place with the following results.

Role	Nominee	Votes For	Votes Against	Abstentions	Outcome
Principal Officers					
Chair	Louise Hathaway	10	0	0	Elected
Secretary	Veronica Rye	10	0	0	Elected
Treasurer	Richard Caple	10	0	0	Elected
Additional Management Team Members					
Safeguarding Lead	Helen Caple	10	0	0	Elected
Volunteer Co-ordinator	Chris Carroll	10	0	0	Elected

Call Co-ordinator	Jenny Hilton	10	0	0	Elected
Church Liaison Officer	Monica-Jean Hoare	10	0	0	Elected
Communications Officer	Danuta Jeeves	10	0	0	Elected

The vote, from the ballot papers submitted and as indicated above, was unanimous and all nominees were elected to their stated roles for a period of 12 months.

The Chair thanked everyone for their confidence in the elected Management Group to serve for the coming 12 months and wished them all good luck in their new roles.

8. Motions: No motions had been submitted for consideration

9. Closing Remarks: The Chair drew the meeting to a close at 19.45 and thanked everyone for joining the call. She also thanked everyone for their support and involvement with the scheme and for all their hard work in what has been a difficult year. The minutes will be issued to all in attendance as well as being published on the Web Site. The date and venue/style for next year's meeting will be announced nearer the time.