

# MINUTES

## Whetstone Good Neighbours Scheme

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7pm 26<sup>th</sup> October 2020

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### In Attendance

Louise Hathaway (Chair), Veronica Rye (minutes), Jenny Hilton, Richard Caple, Helen Caple, Jean Hoare, Chris Carroll, Danuta Jeeves (meeting held online due to current restrictions)

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Apologies for absence – none received

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### Pecuniary interests

The Meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None were declared

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### Approval of Minutes

The minutes from the last meeting, 25 June 2020, have been read and were declared to be a true and accurate record and signed off by the Chair. These will now be uploaded to the website.

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### Services Update

We currently have 60 registered users, and this number has increased compared to last year partly due to Covid-19. High proportion of jobs booked include the weekly fish and trip run, befriending, GP trips are now increasing with appointments for flu jabs.

A question was raised as to whether there are enough volunteers to meet demand –

The church magazine will carry a request for new drivers and there was some response from the newsletter.

The “next door” app is being used to spread information about the service and to look for new volunteers.

Danuta provided an update on the Facebook page –

When the page is ready to go live, it has similar content to the newsletter and will include services offered and a contact name and number. A suggestion that a QR code will be on page which links directly to newsletter online.

All data protection guidance being followed.

Any ideas for content to be included should be sent to Danuta..

Page admins will be Danuta and Sharon

DBS and Safeguarding –

No issues reported.

DBS checks received for 2 new volunteers

Helen to get own log in details for U Check

Christmas –

Chris updated the meeting on current ideas for celebrating with service users as it will not be possible to hold a party / meal like last year.

Plan this year to take party out to the users by delivering a food box, cracker and goody bag (pen, diary, puzzle book)

Organisational issues –

need volunteers for delivery

Cost implications as usual fund raising activities not possible

Helen suggested using Costco for supplies

Service users to be contacted in November to confirm number who wish to take part

Christmas card to be given to all service users with message and signed by all volunteers

Service User Charges

There is currently no charge for doctor's trips etc but proposal made to implement a charge of 50p per trip to be given to the volunteer, this is still to be decided..

### Volunteer update

2 new volunteers have joined

Proposal – volunteers travelling from outside Whetstone will be given mileage costs for their travel to and from Whetstone. Expenses to be claimed via expenses form submitted with the job number @ a rate of 50p per mile, this was voted on and is now being implemented.

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### Financial update

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The financial position is strong and looks good for the foreseeable future.

The new phone contract will be an ongoing monthly cost.

Previous chair needs removing from account and new secretary Veronica Rye will be added as a signatory.

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### Any Other Business

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There is an issue with the number on the new phone – Store to be contacted for advice.

Blaby and Whetstone are planning a walking Christmas market at the start of December. WGNS to have a stall.

Organisational issues – more information of event needed

location of stall, volunteers needed to run stall, banner, leaflets to give out, company to provide printed pens (Helen to explore providers and Louise to send logo to Helen)

Idea suggested to design a certificate to give to businesses who support WGNS (Whetstone Fish Bar and ASDA)

No other business being raised the meeting was closed

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### Next Meeting

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The next meeting will take place online on Monday 30<sup>th</sup> November 2020 at 7pm.