

MINUTES

Whetstone Good Neighbours Scheme

7pm 9 July 2018

In Attendance

Barry Fisher (Chair), Monica-Jean Hoare, Louise Hathaway, Jenny Hilton

Apologies for Absence: Neale Bassford, Rachel Hall,

Approval of Minutes

The minutes from the last meeting 21 MAY 2018 have been read and were declared to be a true and accurate record, and signed off by the chair. These will now be uploaded to the website.

Pecuniary interests

The Meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None was declared.

Volunteers Update

2 new volunteer contacts, Barry is following this lead up to recruit as new volunteers

We are pleased to announce that we have a new volunteer who will be joining the scheme in September after her induction, who has already passed the DBS check

1 lady interested in helping out with future events for fund raising or events in general.

1 contact from Whetstone Fish Bar, they are new owners looking to see how we can potentially have discounts for service users and volunteers. We are looking into how we can work towards achieving this.

Volunteer Drivers in General – We could do with finding new volunteers who can drive and able to assist Barry, Jenny, and Chris to take some of the driving for hospital and doctor appointments.

We are currently looking for another Volunteer Coordinator Lead as well as call coordinators to allocate jobs to volunteers as they come in. Kris Riley who was previously going to take this role on, has decided to step down.

We are currently looking at what is the best way to recruit new volunteers.

Service Updates

The service has been a little quieter during last month or so. This is a reflection of some major support issues now calming down. We are now up to job number 715, since the service began.

We have over 50 service users registered consisting of 40 females and 11 males a majority of whom are aged between 70-90plus, and over half the users are using our services at the moment.

There was a brief discussion to look at how we prioritise calls and if this requires further review. It was agreed we would not make any changes at this stage but would keep under review dependent upon numbers of volunteers.

Fund Raising and Financial Update

Balance in Bank is showing a healthy balance which will help run the scheme through the following year.

- i) 2018/19 Budget review and agreement
Proposed Budget for 2018/19 remains largely as previously distributed. Minor changes have taken place to the following items:
DBS Administration to reflect £5 price increase
AGM Costs to reflect printing costs £20
Welcome pack will be carried forward to next year financial year to be paid from the funding received from Asda
- ii) Fundraising Update
 - a. Blaby Lottery Update – Payment of £64 received in July. Ticket count is going down and may well drop below 30 in the next month

Marketing and promotional update

We had 5,000 news letter's which were printed and 3,000 which have already been distributed through the village by BDC volunteers as part of their community Support Week.

An Autumn/Winter news letters to be organised and any suggestions or material that anyone would like to be included, please contact Louise.

Any Other Business

- i) The following AGM activities and dates will be followed:
 - a) Accounts Review – Treasurer (Jean) to arrange an Independent Examination and sign-off during August
 - b) Annual Report – Chair (Barry) will write
 - c) Treasurers Report – Treasurer (Jean)
 - d) Critical dates for events
 - 20th August – Publish invite/ request nominations/request motions
 - 3rd September - close for receipt of motions
 - 10th September – close for nominations
 - 17th September – AGM
 - e) Current Role holders
Principal Officers:

Chair	Barry Fisher
Treasurer	Monica-Jean Hoare
Secretary	Louise Hathaway
Safeguarding Lead	Rachel Hall

Management Team:

Principal Officers	as above
Deputy Chair	Rachel Hall
Deputy Treasurer	Vacant
Deputy Safeguarding	Barry Fisher
Vol. Co-ordinator Lead	Vacant
Service User Champion	Vacant
3 rd Party Representative	Vacant
Other members	Neale Bassford Jenny Hilton

All current role holders retire at the end of the AGM. Therefore, nominations are required for all positions prior to the AGM in accordance with the agreed procedures. All current role holders are eligible for re nomination and election and have indicated they are willing to stand.

Other Business:-

Volunteers Social Event – There will be an event put on for the volunteers as suggested it will be held at the Bulls Head in Whetstone for a skittle night Louise to organise.

Blaby Scheme - met with Area Co-ordinator (JEN) and most of committee. Being supported by the Parish Council, of which some members form the committee.

Meeting Closed

Next Meeting/2018 Meeting Dates

Monday 20th August 2018

Monday 17 September 2018 – Annual General Meeting

Monday 15th October 2018

Monday 26th November 2018