

# MINUTES

## Whetstone Good Neighbours Scheme

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7pm 21 January 2019

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### In Attendance

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Barry Fisher (Chair), Neale Bassford, Rachel Hall, Louise Hathaway, Jenny Hilton, Monica-Jean Hoare

Apologies for Absence:

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### Pecuniary interests

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The Meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None were declared

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### Approval of Minutes

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The minutes from the last meeting, 26 November 2018, have been read and were declared to be a true and accurate record and signed off by the Chair. These will now be uploaded to the website.

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### Services Update

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- a) The Services Dashboard was issued in advance of the meeting to allow for review of key data on the service prior to the meeting, this has been reviewed with positive results showing the scheme is much needed and is currently success with 347 jobs being completed this financial year.
  - b) A discussion has taken place as to the progress on the formal registration of volunteers and service users. Most of the Volunteers information has been completed and good progress is being made with current service users who are completing new registration when requesting our support.
  - c) The Autumn/Winter Newsletter was published and distributed in early December along with the Duckpuddle News. Distribution was carried out by Whetstone Scouts for which a donation was made.
  - d) The 50's Christmas Party was held on 2<sup>nd</sup> December and was a great success. Although a number of people dropped out at the last minute this did not have a serious impact and feed back was that all enjoyed themselves. Thanks to Chris and Louise for their efforts in making the event another success.
  - e) Rachel reported on the DBS checks who has stated that some DBS renewals are set for the near future.
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### Financial update

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Barry issued the Management team with the Financial Dashboards prior to the meeting for review, and Jean has given an updated report on where we are financially.

The BDC community grant has now been utilized.

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## Open discussion on where we go with WGNS

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It has been highlighted in the meeting that additional volunteers are urgently needed especially to help with everyday duties. Also new members for the management team are much needed. Discussions about how we could recruit new members, and what we can do to improve the current situation and take the pressure off Barry.

Rachel indicated that she would not be putting herself forward for the Management Team at the AGM

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## Any Other Business

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- a) The dates for future meetings has been agreed and listed below, to be booked by Barry for the Edward Wright Room.
- b) Any Other Business
  - a. Loneliness Seminar 30<sup>th</sup> November Update– Attended by Louise and Chris this was a seminar which did not really reflect the needs of the WGNS.
  - b. CNBD Meeting Food Hygiene 22 January BDC – Louise and Chris attending and will be updated at the next meeting.
  - c. CNBD Meeting Strengthening your organization 5 February – Barry will be attending and an update given at the next meeting.
  - d. Discussions of ideas for contents of the next Newsletter to be organised for the end of May 2019.

No other business being raised the meeting was closed

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## Next Meeting

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The next management meeting will take place in the Edward Wright Room at 7pm on Monday 18<sup>th</sup> March 2019

Monday 20<sup>th</sup> May

Monday 15<sup>th</sup> July

Monday 2<sup>nd</sup> September (last meeting of current management team/AGM launch)

Monday 30<sup>th</sup> September (AGM)

Monday 14<sup>th</sup> October (1<sup>st</sup> Meeting of new management team)

Monday 25<sup>th</sup> November

