

MINUTES

Whetstone Good Neighbours Scheme

7pm 20 August 2018

In Attendance

Barry Fisher (Chair), Monica-Jean Hoare, Jenny Hilton

Apologies for Absence: Rachel Hall, Neale Bassford, Louise Hathaway

Pecuniary interests

The Meeting was reminded of their obligation to declare any pecuniary interests in the affairs of the scheme – None were declared

Approval of Minutes

The minutes from the last meeting, 9 July 2018, have been read and were declared to be a true and accurate record and signed off by the Chair. These will now be uploaded to the website.

Services Update

The Services Dashboard was issued in the week prior to the meeting allowing the team to be aware of key data on the service prior to the meeting. A summary of the statistics for 2017/18 Financial Year were issued at the meeting. These have also been released to Blaby District Council.

The years statistics were reviewed along with an analysis of usage by service users.

Volunteer Update

TN has withdrawn her interest in becoming a volunteer at this stage due to a family issue which has changed her priorities.

Barry and Rachel have renewed their DBS certificates through uCheck and have registered with the DBS update service meaning that the need for a bi-annual re-application has now been removed. This approach will be adopted as standard with all new applicants and for renewals of existing volunteers who are not yet registered with the update service.

Training from BDC: Jill Stevenson is interested in our views on training they may be able to source for GNS Volunteers. Suicide awareness has been her suggestion but is interested in other thoughts and ideas. Meeting being planned with her for when she returns from holiday.

A web site exists managed by LCC which can be helpful in establishing responsibilities within the County. <http://www.firstcontactplus.org.uk/> Working with BDC and other bodies it would be useful to build up a reference document of “signposts” that we can use as part of our support to vulnerable persons in directing them or their next of kin to appropriate help.

WPC have included a piece on WGNS in the latest Duckpaddle News appealing for volunteers.

Safeguarding Update

No Safeguarding issues were reported.

Financial update

A Financial Dashboards were issued in the week prior to the meeting to allow the team to be aware of key financial data prior to the meeting.

Treasurers Report

The Treasurer reported the current bank balance indicating that latest transactions in ad out were all in line with expectations. We have now received a further payment from Blaby Lottery and these will continue to be received monthly and donations continue at a healthy level.

Fundraising Update

Blaby Lottery: We are now 6 months into receiving support from the Lottery and are due to submit our first report covering usage of the funds. The draft for this was reviewed and agreed. The numbers of supporters we have is reducing and therefore the funding will also reduce. It would be helpful if all volunteers could promote to friends, colleagues etc. to support the scheme through this method. A discussion took place on both our performance and that of the lottery overall.

Overall Lottery performance over first 6 months:

47 Registered good causes
Circa 1000 tickets per week
Combined total raising circa £31k pa for good causes
430 winning tickets of which
 3 were for £250
 40 were for £25
 387 were for 3 free tickets

WGNS Lottery performance over first 6 months:

WGNS has raised £409.50
We have 8 direct supporters plus 17 syndicate supporters
4 of these have won probably more like 12+ when you look at individuals within syndicates
15 winning tickets of which
 2 were for £25
 13 were for 3 free tickets

Future Events: Following the successful Back to the 40's Afternoon Tea a similar event is being considered for early December with a 1950's style. The provisional date for this is Sunday 2nd December 2018 between 3pm and 5pm at the Bulls Head. Chris has put some initial plans together for this which were reviewed and commented on. These to be fed back to Chris.

Marketing and Promotional activities

Newsletter Update: No update was available

Welcome Pack Update: We have now received the Asda Foundation logo required and can now proceed with this.

Any Other Business

AGM Preparation

WB has been approached to join the management team as a User Champion at the AGM. This will be discussed further with her on her return from holiday.

Announcement of AGM has been formerly issued:

- All Volunteers
- Some Service Users
- Selected third parties
- All Whetstone households were notified via Spring/Summer Newsletter
- Published on the website for the wider public.

Every one is reminded that the positions of all Principal Officers and other Management Team members finish at the end of the AGM. All current position holders are eligible to be re-nominated. Nominations must be received for all positions by 10 September 2018

Volunteers Social Event Update

Louise has provisionally booked the Bulls Head Skittle Alley for a Volunteers Social Evening at 19:30 on Tuesday 2nd October. Invitation is open to all volunteers and includes a partner/guest. Appropriate food will be provided and will be paid for by the scheme from the Outstanding Achievement award and a donation received specifically for this purpose.

AOB

Barry held a meeting with the new Stoney Stanton GNS who are just in the process of launching.

No other business being raised the meeting was closed

Next Meeting

2nd Annual General Meeting Monday 17th September 2018 19:15 to 20:45

Management Meeting Monday 15th October 2018 – 19:00 to 21:00

The following management meetings and AGM will also take place in the Edward Wright Room:

Monday 17 September 2018 – Annual General Meeting

Monday 15th October 2018

Monday 26th November 2018