

# Whetstone Good Neighbour Scheme

## 2<sup>nd</sup> Annual General Meeting

Monday 17<sup>th</sup> September 2018  
Edward Wright Rooms, Whetstone Parish Council Offices

### Attendees:

**Principal Officers:** Barry Fisher (Chair); Monica-Jean Hoare (Treasurer);  
Rachel Hall (Safeguarding Lead)

**Volunteers:** Neale Bassford; Jenny Hilton;

**Service Users:** Irene Wardle; Joyce Wilson

**Invited Guests:** Helen Caple; Jill Stevenson

## Minutes

### 1. Opening Remarks and Welcome

The Chair opened the meeting by welcoming those in attendance and going through the housekeeping and events for the evening.

### 2. Apologies for Absence

Apologies were received from:

**Volunteers:** Chris Carroll; Maureen Dable; Louise Hathaway; David Popham; Susan Popham

**Invited Guests:** Win Blick; Betty Tilston

### 3. Approval of Previous Minutes

Minutes of the previous AGM had been previously issued and no feed-back received. Rachel Hall proposed that the minutes be accepted as a true and accurate record of the meeting. The vote, by a show of hands, was unanimously in agreement and the minutes were signed off by the Chair.

### 4. Presentation of Annual Report

The Chair reviewed the years performance and events as outlined in the written report which all attendees had received.

### 5. Presentation of Annual Accounts

The Treasurer highlighted the key points in the accounts which had been issued to all attendees.

### 6. Adoption of Annual Report and Accounts

The Chair invited any questions or feedback on the Annual Report and Accounts. A small amount of discussion took place before Rachel Hall proposed adoption of Annual Report and Accounts. The vote, by a show of hands, was unanimously in agreement.

## 7. Election of Principal Officers and Management Group

Following the nomination process, which had taken place leading up to the AGM, election of the Management Group and Principal Officers took place. The only nominees were the existing Management Group and Principal Officers including the Secretary who had been co-opted into the team during the year. The proposed team voted on was:

<u>Role</u>	<u>Nominee</u>
Chair	Barry Fisher
Treasurer	Monica-Jean Hoare
Secretary	Louise Hathaway
Safeguarding Lead	Rachel Hall
Deputy Chair	Rachel Hall
Deputy Safeguarding Lead	Barry Fisher
Management Group Member	Neale Bassford
Management Group Member	Jenny Hilton

The vote, by a show of hands, was taken individually for each role and each nominee was unanimously elected in to their existing role for a further 12 months.

The Chair thanked everyone for their confidence in the Management Group to serve for a further 12 months. He also explained that the volunteer being groomed as a potential Deputy Treasurer had not continued as a volunteer and that it was the intention to have a Service User Champion on the Management team. Unfortunately, the person identified for this had to withdraw at a late stage due to family circumstances. It is therefore hoped that we will co-opt in to these two roles during the year.

## 8. Motions

No motions had been submitted for consideration

## 9. Any other Competent Business

As the main business of the AGM had been concluded the meeting was thrown open to the floor. The Chair particularly asked for any feedback on the service, what we do well and how we could improve or expand the service to meet the needs of our Clients.

A useful conversation took place with the service users actively leading the contribution to the discussion. Topics covered included:

- Type of Odd Jobs we would undertake
- Concerns from service users as to whether they were over using the service
- The use of the service in widening peoples social contact and involvement in the community

## 10. Closing Remarks

The Chair drew the meeting to a close at 20:45 and thanked everyone for attending. The minutes will be issued to all in attendance as well as being published on the Web Site. The date and venue for next year's meeting will be announced nearer the time but is expected to be Monday 16<sup>th</sup> September 2019 at the same venue.